

USDF EXECUTIVE BOARD (EB) MEETING

Teleconference – October 16, 2023

This document is edited for posting on the USDF website and is not the official or complete version of the minutes of this meeting.

Members Present:

George Williams, President	Kevin Reinig, Vice President
Debra Reinhardt, Secretary	Lorraine Musselman, Treasurer
Bettina Longaker, Region 1 Director	Debby Savage, Region 2 Director
Charlotte Trentelman, Region 3 Director	Anne Sushko, Region 4 Director
Heather Petersen, Region 5 Director	Noah Rattner, Region 6 Director
Carol Tice, Region 7 Director	Helen van der Voort, Region 8 Director
Bess Bruton, Region 9 Director	Susan Mandas, Activities Council Director
Sue McKeown, Technical Council Director	Barbara Cadwell, Administrative Council Director

Members Absent: Carol Tice arrived 45 minutes into the call.

Staff Attending: Stephan Hienzsch, Taylor Chism, Melissa Schoedlbauer, Sarah Delahanty, Kathie Robertson, Connie Huy, Cristen Brown, Krystina Wright, Ross Creech, Sarah Garn

Guest in attendance: Kristi Wysocki

The meeting commenced at 6:00 p.m. EST by Zoom teleconference.

Determination of quorum, roll call and conflicts of interest

Approval of agenda

Heather Petersen moved and Bess Bruton seconded **to approve the agenda**. Motion carried.

Sport Horse Committee proposal: AA and Jr/YR Handler Year-End Awards

Sport Horse Committee Chair Kristi Wysocki joined the call to present the proposal and then left the meeting. Sue Mandas moved and Noah Rattner seconded **to approve the AA and Jr/YR Handler Year-End Awards proposal as seen in the materials provided**. Motion carried (12 for, 2 opposed). This proposal will go forward to the 2023 Board of Governors (BOG) for final approval.

President's remarks

Due to unforeseen circumstances, we anticipate the proposed addition of the FEI Children's division to the North American Youth Championships (NAYC) for 2024 will be postponed and anticipate it being added in 2025.

A proposal for USDF to become the USEF affiliate for para dressage is being developed and will be presented to the BOG for approval in principle.

Executive Director's remarks

The revised convention agenda allows for more time for regional meetings to accommodate the time at-large director candidates will take to speak at these meetings.

There is a webinar titled "Purpose of the Movement" that currently has over 500 sign-ups.

The inflationary impact on ever increasing budget expense versus stagnant revenue over the past seven years on average must be addressed to support member programs and benefits.

2024-2025 Proposed Budget – Lorraine Musselman

Debra Reinhardt moved and Sue McKeown seconded **to approve the proposed fees as seen in the materials provided except for the non-member fee, which will change from \$35 to \$55, and the change of region fee which will go from \$25 to \$40.** Motion carried (12 for, 3 opposed).

Sue Mandas moved and Debby Savage seconded **to approve the dues increases as presented in the materials provided to go forward to the Board of Governors for approval.** Motion carried (14 for, 1 opposed).

Heather Petersen moved and Debby Savage seconded **to approve the 24-25 proposed budget as presented to be posted.** Motion carried.

Proposed Policies and Procedures edits – Melissa Schoedlbauer

The policies and actions needed for standing working groups was tabled until the next EB meeting. Melissa Schoedlbauer presented the following Policies and Procedures proposed edits regarding leased horses:

V. HORSE REGISTRATIONS, page 25, paragraph 9

Change to read:

9. Leased horses may be recorded with USDF in the name of the lessee. If a lease is recorded, the lessee will be recognized as the bona fide "owner" for the period of the lease for all USDF membership requirements and for USDF championship and award purposes.
 - i. For qualifying scores to count for any USDF regional championships or year-end award program, the ~~lease recording form~~ **appropriate lease recording documentation** and fees must be received by USDF on or before the first day of any competition where qualifying scores are earned, **or scores earned toward award programs.**
 - ii. A copy of the lease recording and appropriate fees must be submitted to USDF. The effective date of the lease recording form is the date that appropriate form and fees are received by USDF.
 - iii. The lease recording form must **be submitted and** contain a start and end date, name and address of the lessee and the lessor, **and be signed by the include signatures of the** lessee and lessor, ~~and be notarized.~~ **If a lease agreement, signed by both**

the lessee and lessor on file with USDF, is submitted with the lease recording form, signatures of the lessee and lessor are not required on the form.

- iv. The lease recording fee of \$35 is paid for each lease recorded with USDF. If the horse is being registered at the same time, the \$35 lease recording fee is in addition to any registration fees for the horse.
- v. If there is no end date stated on the lease recording form, the recording will expire with USDF on November 30 of the current year.
- vi. If a lease is extended or terminated prior to the end date, a new lease recording form should be submitted to USDF, and must contain an end or termination date, as well as the signatures of the lessee and lessor.
- vii. A lease recording can be renewed free of charge if received by USDF prior to the lease expiration date, by submitting a recording form with updated information, signed by both the lessee and lessor. Otherwise, the recording fee of \$35 applies. The new effective date will be the date the updated recording form and fees are received.
- viii. USDF does not accept agent signatures on the lease recording form.

Submitted by: Melissa Schoedlbauer

Reason for proposal: This policy change will streamline the lease process by eliminating the need for the lease recording form to be notarized.

Effective: Upon Executive Board approval.

Heather Petersen moved and Bettina Longaker seconded **to approve these edits as presented.** Motion carried.

2024 NAYC Selection Procedures – Kathie Robertson

Helen van der Voort moved and Bess Bruton seconded **to approve the edits and changes to the 2024 NAYC Selection Procedures as outlined in the materials provided.** Motion carried.

Next Zoom meeting for the EB

The following agenda items from today's meeting have been tabled until the next EB meeting:

- FEI Youth Committee proposal: Backpacks for NAYC Chef's
- Sitting/Rising Division proposal
- Committee and LO Education Working Group chair appointments for the two-year term starting January 1, 2024

The next EB will be November 20, 2023, at 4 p.m. EST.

There being no new business, the meeting was adjourned at 8:15 p.m. EST.

Respectfully submitted,

Debra Reinhardt
USDF Secretary